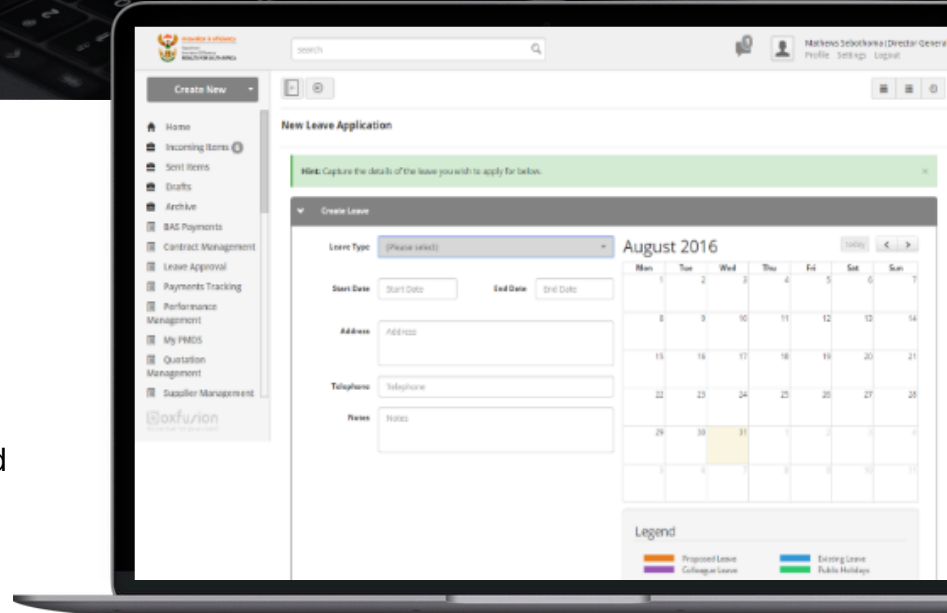# SMARTGOV FOR ADMINISTRATION

eLEAVE

Streamline and automate leave management processes for improved efficiency, compliance and employee satisfaction.

Human Resources

Eliminate manual errors, reduce administrative burden and ensure adherence to leave policies, resulting in significant time and cost savings.

KEY FEATURES

Leave Credit Validation
Prevent leave applications that exceed available leave credits, ensuring accurate leave balances.

Loss Prevention
Eliminate the risk of losing leave forms and associated financial implications.

Mobile Accessibility
Allow employees to apply for leave through their mobile devices, enhancing convenience.

Policy Enforcement
Enforce compliance with DPSA and Departmental Leave Policies, including mandatory documents, the "eight-week rule," and special leave credits.

Remote Approval
Enable supervisors to recommend and approve leave remotely, reducing approval delays.